



## **PARENT COUNCIL MINUTES OF MEETING MONDAY 8<sup>TH</sup> OCTOBER 2018**

### **Welcome**

*Present at the meeting were:*

Paul Beverton (Headteacher), Zoe Garbarz (Inclusion Co-ordinator), Urszula Funnell (parent) Marisa Nixon (parent), Nick Fane (parent), Hayley Thistlewaite (parent), Orla Andrew (parent), Sinead Nelson (parent), Nessa Stringer (parent) Peter Tierney (Co-opted Governor) and Emma Briggs (secretary).

Apologies: Justyna Pokorska, Laura Carpenter

### **Re-election of roles**

Nessa Stringer stepped down as role of Chair.

- Laura Carpenter was voted in as the new Chair.
- Emma Briggs was voted in as Secretary.

### **Parent reps**

Majority of current reps agreed to move up a year with their child. Due to the current year 3 rep now taking on a position as the Year 1 teacher, there is not a parent rep for year 3. A full list of parent reps is included at the bottom of this document.

Parent reps commented that they have yet to be approached by parents and that there is still a lack of understanding about the parent council.

**Action: EB** A document will be drafted which details the parent rep(s) what their role is, what the parent council does and what it has achieved to date. The names and a photo of each rep (as well as Chair and Secretary) will also be available in the foyer opposite the office to try and raise the council's profile.

### **Governor Fund**

The Governor Fund will now be known as the School Development Fund. It has been agreed by governors and parent reps that this name represents more appropriately what the fund is used for. The group thanked Orla for all her hard work in producing a letter explaining about the fund and the reasons for contributing towards it.

**Action: EB** The letter will be included in all book bags and it is hoped that this will encourage more parents to contribute to the fund which will go towards funding much needed capital projects.

The suggestion of holding a raffle (once every term) for those who contribute into the fund to win a small prize e.g. Costa voucher was still supported. This will be put on the agenda for further discussion at the next meeting.

### ***Policies***

The Homework, Anti-Bullying and Behavior policy are the policies due for review. Teachers and pupils have already been given the opportunity to review these policies. An email was sent to all parent / cares with the behavior policy attached and a signpost to where the other policies could be accessed, so at all parents/carers were given the opportunity to review and comment. It was noted that the office may not have all email addresses on file / or may not be accurate, so it was suggested that this needs to be checked and then the polices will be resent with a deadline date for parents to review.

Once this date has passed then it will be assumed that parents who wish to comment have been given the opportunity to do so.

### ***Any other business***

#### ***Flu vaccination***

NS asked why children are offered the school vaccination in school rather than in a medical setting such as a GP surgery or clinic. As part of the NHS Flu Vaccination Programme all children in reception class and school years 1 – 5 are offered the vaccination in the school (as a way for the local authority to reach all children) and as such schools cannot opt out of offering the flu vaccination to their pupils.

However, parents/carers **do not** have to consent to their child having the vaccination. In the event of a parent/carer not returning the consent form the default position would be that the child would not receive the vaccination.

It was queried if the school had any flexibility over the date that the vaccination can be offered and if so could it be carried out on the last day of the half term.

**Action:** Mr Beverton will check if this is possible but it is likely that the school will not have this flexibility.

#### ***Single Use Plastics***

UF wanted to discuss the use of plastics at school events. This issue has also been previously discussed by the schools Eco Council who wanted to address the plastics the PTA use, e.g. cups and straws etc. The PTA have agreed that after the current stock has run out they would look to buy more sustainable / Eco friendly products for the future. It was noted that if these items cost more then the cost may be offset by a small price increase or a decrease in profit.

Other suggestions also could be that money off a hot drink if bringing in own cup, reducing plastic water bottles by offering water at events in an urn.

**Action:** EB to take forward to the PTA.

It was also asked if where appropriate copies are of letters / magazines etc are only given to one child per family. It was agreed that going forward only the oldest child would be given a copy of paperwork, to reduce waste.

#### ***Parking***

It was agreed by all that parking directly outside the school on the zig zags and on the kerb poses a danger to children and adults walking into the school. PB informed the meeting that both the local authority and the school have repeatedly tried to recruit a

“lollipop person” but that they have been unsuccessful. It was also discussed that a zebra crossing could be a potential solution to ensure that children could cross safely to and from the school and to try and also prevent cars for parking directly outside.

**Action:** All parent reps to circulate a petition to parents to support a request for zebra crossing outside school and will send to the local authority.

**Action:** PB to re-circulate a design a poster task for children to create a “no parking zone” poster. The winning poster to be displayed outside the school to create further awareness of the dangers of dangerous parking.

### ***School leaflets / marketing***

For the first time in many years; this year reception was undersubscribed. There are many contributing factors such as a low birth rate years and families moving out of Brighton and Hove due to the high cost of living for some. Governors and staff have created leaflets detailing all the unique selling points of OLOL and its achievements, which they would like help in distributing locally, e.g. pre-schools, libraries, GP surgeries etc.

**Action:** All: If anyone one can help with the distribution of these leaflets, please contact the parent council in one of the following ways:

Via your class rep

Facebook page <https://m.facebook.com/groups/1849579305353769>

Email address [parentcouncil@lourdes.brighton-hove@sch.uk](mailto:parentcouncil@lourdes.brighton-hove@sch.uk)

***Date of next meeting: To be confirmed.***

### ***Parent council class reps as of October 2018***

<b>Class Year</b>	<b>Name</b>
<b>Reception</b>	Kelly Kelly Sinead Nelson
<b>Year 1</b>	Justyna Pokovska Kelly Kelly
<b>Year 2</b>	Orla Andrew Hayley Thistlethwaite
<b>Year 3</b>	None put forward
<b>Year 4</b>	Hayley Thistlethwaite Marisa Nixon
<b>Year 5</b>	Nicki Lawes Noreen Gomez
<b>Year 6</b>	Nick Fane Nicki Lawes