



PARENT COUNCIL MINUTES OF MEETING FRIDAY 8TH JUNE 2018

Welcome and minutes of the last meeting

Apologies were received from Nessa Stringer (Chair), Hayley Thistlewaite, Helen McKinley, Noreen Gomez, Kelly Kelly, Marissa Nixon, Alan Chambers, Orla Andrew and Jo Pearce. Emma Briggs chaired the meeting on behalf of Nessa Stringer.

Present

Paul Beverton (Headteacher), Pier Anscombe (reception teacher), Urszula Funnell (parent) Justyna Pokorska (parent), Nick Fane (parent), Lara Williams (Parent Governor), Mel Fane (Foundation Governor) and Emma Briggs (secretary).

Single Plan: how can the school best share its objectives with parents.

PB discussed the single plan with group. The single plan details the objectives that Mr Beverton draws up every term and shares with the teachers and governors. It is the Headteachers operational plan of the term and how they are to be implemented. This plan is also shared with the Local Authority SPA (School Partnership Advisor).

The full document is extensive, so the group discussed the best way to capture the key elements of the plan and produce a condensed version for parents. PB has produced an overview sheet for staff, but the group felt this needed to be expanded further as parents may want slightly more detail.

Action: EB to draft “parent” version and share with PB and reps before distribution to all parent/carers.

School Priority: Writing

PB and PA talked to the parent council about the Read Write Inc. programme which the school has implemented. This programme was implemented four years ago and all staff undertook a two-day training course. The programme is taught from reception, starting with phonics, through to year 6 and has positively impacted on the children’s reading and writing progress.

The Programme teaches children to apply their knowledge through review and at points during the lesson the children evaluate, either themselves or with their peer’s what has happened during the lesson, this is referred to as a “mini-plenary”. This enables the teacher to evaluate if the objectives of that lesson have been met, and what the children have taken in.

The programme aims to meet the higher expectations of the National Curriculum. When the school writing was assessed in 2014 (prior to the implementation of the programme) OLOL achieved 58% in writing. Last year the school has achieved 80% writing and are predicted to achieve this same high result again this year.

Policies

The Homework, Anti-Bullying and Behavior policy are the policies due for review. Teachers and pupils have already been given the opportunity to review these policies. Due to a lack of time during the meeting the policies were unable to be reviewed. It was agreed that a one-off policy review meeting would be scheduled for parent reps.

Action: EB to arrange a date with parent reps to take forward policy review.

Governors Fund and raffle

No update was provided at this time.

Any other business

Texting Service

It was discussed why only one parent/carer (usually 1st contact) can only be sent a text per child.

Action: PA to confirm with the office if more than one parent/carer per family can be added to the text distribution list.

Update: Currently the system is linked to SIMS, the national Schools Information Management System and only has the option of the 1st contact being sent to. The school bursar is currently discussing with a rep, a new school texting system called Ping which has the facility to allow more than one contact being sent to.

SOS Coordinator

Mel Fane talked about the SOS (Save Our Schools) campaign, explaining that they are parent led action group highlighting the current funding issues that schools are facing. Mel is currently the coordinator between the school and the SOS but will be looking for a volunteer to take this role forward next term.

Action: This item will be carried forward next term.

Extra-Curricular activities

It was agreed that the current extra-curricular activities timetable will be displayed in the foyer making it more visible to parents /carers.

Action: PB to ask office staff to display in foyer.

Childcare Vouchers for after school club.

It was raised if/when childcare vouchers would be accepted for the after-school club. This issue will be sign posted to the after-school club directly as it isn't within the remit of the parent council to take forward.

Action: JP agreed to raise this issue with Anna from the after-school club.

Date of next meeting: To be confirmed.

If you would like to get in touch email parentcouncil@lourdes.brighton-hove@sch.uk or Facebook <https://m.facebook.com/groups/1849579305353769>