



PARENT COUNCIL MINUTES OF MEETING MONDAY 5TH MARCH 2018

Welcome and minutes of the last meeting

Apologies were received from Nessa Stringer (Chair), Hayley Thistlewaite, Helen McKinley. EB chaired the meeting on behalf of Nessa Stringer.

Present

Pier Anscombe (Reception Teacher), Zoe Garbaz (SENCO), Dee Simson (Local Authority Governor), Adrianne Nnadi (Vice Chair of Governors), Orla Andrew (parent), Nicki Lawes (parent), Neena Arora (parent), Kelly Kelly (parent), Nick Fane (parent), Marisa Nixon, Emma Briggs (secretary).

Terms of Reference

The terms of reference were discussed and agreed. The only change to the ToR will be that meetings will start at 2pm rather than 2.15pm to allow more time for discussion.

- **Action:** EB to update the ToR.

Parent/class representatives

Each of the above-named parents put themselves forward to be a parent representative for their child/ren class. It was discussed that a separate meeting will take place with the parent representatives (either jointly or individually) as to how best to involve the classes which they represent. It was noted that the role would not be for a set period and that due to commitments any parent could give up the role of class representative at any time.

- **Action:** Class reps to send EB their email address.
- **Action:** NS/EB/parent reps to discuss further options for communication, looking at possible link on school website, Facebook page and /or WhatsApp groups.

Post meeting: A Facebook page has now been created, the purpose and rules of the group can be found on: <https://m.facebook.com/groups/1849579305353769>

Parent survey

AN remarked that the response rate of the parent survey was less than it had been the previous year. This could be due to the fact that the survey responses were requested in paper copy rather than electronically, although it is difficult to confirm this. Overall, the responses from the parent survey were positive. The results are being gathered and will be published in the next newsletter.

Parent View

AN explained about Parent View. Parent View gives parents/carers the chance to tell Ofsted what they think about their child's school. Parents/carers are able to register on the website and the survey can be completed at any time.

<https://parentview.ofsted.gov.uk>

Ofsted can use the information provided when making decisions about which schools to inspect and when. Many of the questions within the Parent View survey were also included in the OLOL parent survey.

Mission Statement

Our Lady of Lourdes Mission Statement is currently being renewed. As well as views from our students, teachers and governors, over the next few weeks there will be opportunities for parents/carers to share their views. Information will be available as well as suggestion boxes during the parent teacher consultation evenings. Writing groups will be formulated within all groups once information has been collated to create the new mission statement.

The new mission statement will be ready in time for Easter.

Policies

PB stated that the school has many policies and it is important that parents have the opportunity to contribute to these documents. The parent council will be the forum in which parents/carers, teachers and governors can take this forward.

Policy review is likely to be a rolling item on the agenda and policies will be prioritised depending on when they are due for review, (some being annually, bi-annually etc.) Policies will be sent out in advance of the meetings with the agenda; allowing sufficient time for all to be familiar with the documents.

The Homework, Anti-Bullying and Behavior policy will be the policies due for review. The school council will look at these in the summer term. However, it is expected that it may take a couple of Parent Council meetings to work through.

Any other business

None was discussed.

Date of next meeting.

The next meeting will be held on Monday 5th March at 2pm until 3pm in the Arches.

Senior Leadership Team in attendance will be Zoe Garbarz and Miss Anscombe. Governor(s) in attendance will be Dee Simson (others to be confirmed).

If you would like to put yourself forward to be a class rep or wish to contact the parent council, then please email parentcouncil@lourdes.brighton-hove@sch.uk

Parent council class reps as of January 2018

Class Year	Name
Reception	Justyna Pokovska Nicki Lawes
Year 1	Alan Chambers Orla Andrew Hayley Thistlethwaite
Year 2	None put forward
Year 3	Hayley Thistlethwaite Marisa Nixon
Year 4	Noreen Gomez Nicki Lawes
Year 5	Nicki Lawes
Year 6	Neena Arora

Senior Leadership Team

Name	Role
Paul Beverton	Headteacher
Anita Philbrook	Deputy Head/Year 4 teacher
Zoe Garbarz	Special Education Needs Coordinator (SENCo)
Pier Anscombe	Reception teacher

Board of Governors

Name	Type
Pier Anscombe	Staff
Paul Beverton	Headteacher
Sandra Hogan	Foundation
Adrianne Nnadi (Vice Chair)	Foundation
Giulia de Rosa (Chair)	Foundation
Dee Simpson	Local Authority
Helen Snow	Parent
Peter Tierney	Co-opted
Ian Watson	Foundation
Clive Müdd	Foundation
Lara Williams	Parent
Mel Fane	Foundation
Kevin Golding	Associate Member
Vacant position x 2	Foundation

If you would like to contact the governing body, then please email the Clerk at ruthali@lourdes.brighton-hove.sch.uk