Friends of Our Lady of Lourdes - PTA

Minutes Thursday 8th March

Present: Vicki Stephenson (VS), Emma Briggs (EB), Simon Commons (SC), Mel Fane (MF) and Paul Beverton (PB)

Apologies: Marisa Nixon, Maria Herlihy and Nick Fane

1) **Actions from Last Meeting**
2) **Outside Learning area equipment**
3) **Playground equipment chosen by children**
4) **Finances / Expenditure**
5) **Car boot – *not discussed as separate agenda item***
6) **Summer Ball/ Summer Fair/Firework Event**
7) **Date for next quiz**
8) **A.O.B**

1) Actions from last meeting

Have been unable to organise anything for Mother Day in time but Easter egg raffle will be going ahead. EB advised that Lets Dance is taking part at the same time as the KS1 fun run, it was agreed to reorganise the times to include everyone. PB and MF to change times

Car boot seems to have some interest but is impossible to know whether the event is going to be successful, everyone is happy to run with it as there is no financial lay out and see how it goes. NF to flyer another car boot to generate interest

Match funding letter has yet to be sent out

2) Outside Learning area equipment

Since the last meeting the grant for funds from Rampion has gone through to the second round, but on the basis that they will only fund landscaping and eco equipment not an outside learning classroom. PB had arranged for 3 quotes and was quoted £5,500 to landscape the wild area by the trim trail to make it suitable for the children to have regular access and outside lessons there. The quote was well received by the PTA and was considered to be very reasonable, PB then asked if the PTA would pay for the work. The PTA committee member's unanimously agreed to fund this project from their funds as there is no guarantee that the Rampion bid will be successful, however if successful then they would use the grant to build upon the existing Eco area

To keep costs down PB has arranged a member of the Community Payback team to meet with himself and MF for a site visit, with the view of enlisting the help of the community payback team for free

There has been a bid made to the Screwfix Foundation (will hear back by the end of March) and to Tesco Ground Force. PB is also applying for another Awards for All grant of £10,000 to purchase the outside classroom

3) **Playground equipment chosen by children**

Following from the request to pay for the transformation of the wild area it was recognised that there wouldn't be enough funds to pay the £2000 for the playground equipment as previously agreed. Discussion took place and all were in agreement that the PTA will not fund it at this time. However with certain events coming up it was thought that they will able to fund it shortly.

9) **Finances / Expenditure**

VS (Treasurer) wrote a cheque to OLOL School for £1990 {Vicki please can you confirm amount} to pay the VAT owed on the trim trail which the school purchased. There is approximately £5,500 in the current account and approx. £3,000 in the savings account, it was noted by all that once the PTA pay for the works to the wild area they will have a very small balance of approx. £1,000, however they have no further costly commitments to the school.

4) **Summer Ball/ Summer Fair/Firework Event**

Discussions then took place around how to raise more funds. On average the Summer Fair makes about £2000, as does the Summer Ball. It was thought re the summer ball to keep the same format as before but to consider spending less on the band so to increase the profit margin. EB to talk to Dan Goudy

There is also a sponsored Easter fun run coming up and chocolate raffle. Vicki to look into registering for Gift Aid so we can reclaim VAT back

The PTA is also supplying the BBQ food for the Woodingdean Fair on July 7th, it is thought possible to raise a lot of funds at this event

The Fire work event has been booked for November 5th, this will be the first day back after the two week autumn break. NF is liaising with the Firework Company

5) **Quiz**

There will be another quiz night on Friday 27th April. It was thought to slightly change the format of the evening to allow more time for chat and socialising by having fewer rounds. EB to speak with David Wilson (Quiz Master)

7) **Any Other Business**

- **None**

Meeting Closed. Next meeting TBA
Thank you to all those who attended.