



Friends of Our Lady of Lourdes - PTA

Minutes Tuesday 13th June 2017 7pm the Black Horse Pub

Present: Vicki Stephenson (VS), Simon Commons (SC), Charley Fox (CF), Paul Beverton (PB), Marisa Nixon (MN) and Mel Fane (MF)

Apologies – Emma Briggs, Helen Snow, Karen Cordell and Dan Goudy

- 1) PTA Restructure
- 2) Firework Display – Price Increase
- 3) Church Fair / Rottingdean Village Fair
- 4) New Parents Evening
- 5) Second Hand Uniform sale
- 6) KOTC – Helpers needed
- 7) Summer Ball at The Grand
- 8) Summer Fair
- 9) Kids Pass
- 10) A.O.B

1) PTA Restructure

It was discussed that particularly with the Summer Fair approaching, the workload needs to be delegated more efficiently between committee members. Discussions took place and everyone is in agreement as to what their specific roles and responsibilities are.

2) Firework Display – Price Increase

The cost of the fireworks display has increased from £1,000 to £1,200 however having spoken to the Firework company at length, MF is certain that this will continue to be value for money and produce another exceptional display. It was also discussed that there could be an increase in ticket prices, suggestions were adults £7.50, Children £5 and Families £20, also the amount of people attending could increase from 250 to 300.

Outcome: Everyone approved the increase in the cost of the fireworks

Action: MF will confirm with the company a booking for November 2nd. Tickets prices etc. to be confirmed nearer the time.

3) Church Fair - Rottingdean Village Fair

Father Kevin has asked if the PTA will run a children fairground games stall at the Church Fair on 25th June from 10am till 3pm, the church will donate the takings to the PTA. MN, CF, VS and CF will run the stall. SC, Nick Fane and David Wilson will support the church and run the BBQ

There is the Rottingdean Village Fair on the 5th August and the governors will be running a stall. MF has asked for permission to use the PTA fair equipment. This request was approved.



4) New Parents Evening

The New Parents Evening is this Thursday at 7pm, and it is a good opportunity for the PTA to be present to meet with the new reception parents. PB has offered to put up a display board of the upcoming Playground works MF, VS and CF have agreed to man the stall. There will also be examples of the tea towels, calendars, topic books, Numicon and First News that the PTA pay for.

5) Second Hand Uniform sale

Some parents have enquired about a second hand uniform sale, discussions took place as to whether this would be better as a stall in the Summer Fair or after school. It was thought one afternoon after school.

Action: At Fridays PTA meeting agree which afternoon to run it and then send out a letter and text via the office.

6) KOTC – Helpers needed

On the 26th June the PTA will be hosting another Kids on The Catwalk Fashion show. A minimum of 6 helpers are needed at various stages over the evening for this event to run smoothly

Action: Discuss at Fridays PTA meeting ways in which to try and gain more parental help.

7) Summer Ball

A parent in reception Dan Goudy (DF) is taking the lead with the Summer Ball. It will be hosted at the Grand Hotel, tickets are £60 and that includes a 3 course meal, fizz on arrival, half a bottle of wine per person, coffee and live band and a DJ to follow. Although unable to attend the meeting Dan phoned in, he discussed putting banners outside the school and making a presentation with a video of the band playing to advertise.

Discussions took place around where to sell tickets in the holiday, local shops will be approached. Tickets will also be sold at the Summer Fair.

It needs to be put into the School newsletter and local publications such as the Deans magazine, Village News and Woodingdean Newsletter. We need a minimum of 100 tickets sold but would like to aim for 150 – 200.

Actions: Vicki to give a deposit cheque to Dan for the Grand Hotel
Event to be advertised ASAP – ALL

8) Summer Fair

It was agreed that as the format was very successful last year to run with it again. The main concern was around the talent show, how is it going to work and who is going to run it. PB will speak to staff and see if any of the teachers can help, he will also organise his family to perform. MF will contact Peter Tierney to see if his singing group would like to perform again, and also approach Helen Snow the Theatrix drama teacher.

A bouncy castle and the inflatable football game will be provided by a governor. A reptile company have been booked by CF. CF maybe able to provide a Pony. MF awaiting to hear back for Anna Gathy about the Science lab. There will also be the multi sports in the top playground.



Actions: Talent show main priority - PB to approach teachers and Miss Cordell to ask her to run Sports event
VS to order raffle tickets as promoter
MF to chase Anna Gathy and contact Margaret from the RNLI if they would like a stall.
MF to contact the Church to advertise and if anyone would like a stall

9) Kids Pass

Kids Pass is a family membership that entitles you to various discounted family friendly offers such as up to 40% off at cinema's and lots of "Kids Eat Free" deals etc. They are offering a £1 trial membership for 30 days and then annual membership for £29.99. For every OLOL person who purchases membership, Kids Pass will give the school £5

Actions: Put in newsletter and Facebook page

10) A.O.B

- **Quiz Night** – The Quiz night will be on the 30th June. Posters and letter to be distributed by the end of the week in book bags , newsletter and Facebook – **MF to action**
TENS License required ASAP
- **Sports Day** – Will be on Thursday 6th July. PTA will provide refreshments throughout the day, drink and breakfast rolls in the morning session and drinks and hotdogs in the afternoon session. Will liaise with the office so they can advise parents via text to arrive hungry! MF, VS, CF, MN , SC and Nick Fane to run
- **Playground Assembly** - The assembly to announce the playground will be this Friday. PB will ask the office to send out a text to tell parents to come to the assembly and the plans will be unveiled. MF requested that Cathy (from PARC Charity) be presented with some flowers and wine (motion approved and MN to pick up)
- The Cake Stall will resume this Friday with Year 2 CF to arrange text to be sent out ASAP.

Meeting Closed. Next daytime meeting Friday 16th June 10am in The Arches
Thank you to all those who attended.