



Friends of Our Lady of Lourdes - PTA

Minutes Thursday 8th March

Present: Vicki Stephenson (VS), Emma Briggs (EB), Simon Commons (SC), Mel Fane (MF) Nick Fane (NF) Paul Beverton (PB) and Marisa Nixon (MN)

- 1) **Actions from Last Meeting**
- 2) **Wildlife Area Update**
- 3) **Boot fair / Quiz Night**
- 4) **Events for the term**
- 5) **Tesco Bags of Help (progress with other bids)**
- 6) **Governors Fund Donation**
- 7) **Walk to school week**
- 8) **Single use plastics – straws, cups etc.**
- 9) **A.O.B**

1) Actions from last meeting

EB has yet been able to talk to Dan Goudy about the cost of the band for the summer ball, or David Wilson about the quiz night but hopes to shortly.

VS is currently looking into gift aid

2) Wildlife Area Update

As discussed in the last meeting PB and MF were meeting with a member of the community payback team (CPBT) to clear / landscape the wild area by the trim trail. Although previously agreed by the PTA to hire the services of KT Young, the CPBT advised that they would be able to do this with free labour costs and just the cost of materials, the PTA then voted to use the services of the CPBT due to the reduction in cost (thought to be about £2000). However concerns have since been raised about the using the CBPT due to weekend working, project management and time scale so the PTA have once again reverted to using the services of KT Young.

Action – VS to contact Kevin from KT Young, to liaise with KG site manager, and organise a start date.

3) Boot fair / Quiz Night

The boot fair is on target for Saturday, there are in the region of 20 participants. We weren't able to get the bouncy castle as it was already hired out. A BBQ and drinks will be organised

Actions MN to organise drinks and cheese from Asda

VS – To collect burgers and buns from bookers .

Quiz night letters and advertising has gone out. Have agreed that we won't be supplying food just drinks and nibbles. Also confirmed is that the PTA will come back on the following Sunday to clear up



Action?? To check long store to see what food and drink I required

4) Events for the term

Currently we have the summer fair on the 14th July and will be catering at the sports day on the 12th July. We will be catering for the Woodingdean carnival also.

Actions – Si to obtain 2 gas bottles MF to speak to Dee Simpson and confirm we are only supplying food not drinks

Discussion took place around re launching the weekly cake sale competition but agreed the current PTA members do not have the time to run it. MF suggested reaching out of Facebook and gauging interest from other parents

MF to action

SC has been approached by several parents about the possibility of a bingo night. It was thought that a bingo night might be more inclusive for parents who have English as a second language, all agreed to host one, the provisional date booked for Friday 8th June

5) Tesco Bags of Help (progress with other bids)

Discussions then took place around how to raise more funds. On average the Summer Fair makes about £2000, as does the Summer Ball. It

The Fire work event has been booked for November 5th, this will be the first day back after the two week autumn break. NF is liaising with the Firework Company

6) Governors Fund Donation

Currently the Governors Fund (the 10% fund donated by parents) is at an all-time low, parent representatives from the Parent Council have set up a Governors Fund subcommittee to look at ways to increase donations. One way is to provide an incentive 'prize' to encourage donations and they have approached the PTA asking for a donation of a tea for two gift each term. The PTA agreed to support the Parent Council with their gift donation

7) Walk to school week

8) Single use plastics – straws, cups etc.

Discussions then took place around how to raise more funds. On average the Summer Fair makes about £2000, as does the Summer

9) Any Other Business

- None

Meeting Closed. Next meeting TBA



Thank you to all those who attended.