Friends of Our Lady of Lourdes - PTA

Minutes Wednesday 23rd May

Present: Vicki Stephenson (VS), Emma Briggs (EB), Simon Commons (SC), Mel Fane (MF) Nick Fane (NF) Paul Beverton (PB) Marisa Nixon (MN) and Justyna Pokorska (JP)

Actions from Last Meeting

1) **SC to obtain 2 gas bottles**
2) **MF to speak to Dee Simson re refreshments at Woodingdean carnival**
3) **VS to look into Gift Aid**
4) **MF to organise Walk to School Material**
5) **MF to look into Cake Stall**

1) **Actions from last meeting**

- SC has obtained 2 gas bottles
- MF has spoken to Dee and was advised that Woodingdean primary school is supplying drinks, the PTA are just supplying the BBQ
- VS has started the Gift Aid paperwork
- Some Walk to School week resources have been delivered to the school free of charge from the Local Authority so it wasn't thought necessary for the PTA to purchase additional resources
- MF suggested waiting to see how successful the Save the Lido cake sale is and if successful then to approach parents

2) **Wildlife Area Update – PB**

KT Young (the Landscape Contractors) have advised that they would not be able to start work until the Summer holidays which was a longer timescale than previously advised, however all were in agreement that would be fine. PB advised that there have been concerns raised from a local neighbour about the proposed wildlife hub on the school grounds in particular the installation of an outside classroom. This means that if we are successful with the Award for All bid we would be looking at obtaining planning permission and consultation with the public before installation can go ahead. This however does not interfere with the landscaping works by KT Young and we are able to go ahead just as soon as the contractors are able to start work.

Action – VS to contact Kevin from KT Young to request date for works to start earlier than the Summer Holidays if possible.

3) **Bingo Night**

The original date for the Bingo night was for the 8th June but this doesn't give enough time to organise the event or request a TENS license. A tentative date for the 15th June was put forward and to give the evening a world cup theme, perhaps stream a live match into the hall

4) Summer Fair

The meeting saw only one more parent attend than the usual committee members – due to the lack of parental support the committee discussed the feasibility of the fair going ahead. It was thought to try the following pleas for help and if still not forthcoming in the first week back from after the half term the committee unanimously agree to cancel the fair.

Discussions then took place around the continuing lack of parental support and concerns on the how the PTA is going to be sustained as most committee members will be leaving the school in the coming year. It was thought that this could be brought for discussion at the next Parent Council meeting and whether the class representatives could offer support or ideas

- Actions – PB to send out a separate 'breaking news' style letter on behalf of the school to put in children's book bags
- MF to request support via the Facebook group
- MF to compile a list of jobs that need doing for the lead up to the fair as well as on the day itself, to give to JP so that JP can distribute to potentially interested parents.
- EB to add PTA to Parent Council agenda

5) Sports Day

The PTA are happy to run refreshments on Sports Day which is Thursday 12th July, it will be bacon rolls AM and hot dogs PM (with veggie options provided) and hot and cold drinks. The PTA will request KS1 parent volunteers to cover KS2 races and vice versa so that all parents will be able to see their children participate in their races

- Actions - MF to put request on Facebook page for parent helpers
- PB to put request in newsletter
- JP to put request on the parents WhatsApp group

6) Bag to School

MF offered to arrange a Bag to School collection which the PTA agreed to
Action MF to obtain date and feedback to the PTA

9) Any Other Business

- The Summer Ball has now been booked for the 22nd September. Kate Goudy (KG) organiser, has requested a £1,100 deposit made payable to The Grand. This was approved by committee members

  Action – VS to organise cheque and MF to give to KG

Meeting Closed.
Thank you to all those who attended.