Our Lady of Lourdes PTA (trading as Friends of Our Lady of Lourdes)

GM Minutes Wednesday 21st October 2019; 18:00

Attendance

Order round the room: Vicki Stephenson, Simon Commons, Emma Briggs, Sinead Pellatt, Charly Fox, Jade Marie Herlihy, Kate Goudy, Marisa Nixon, Anita Philbrook, Karen Cordell, Cathy Taylor from PARC charity, Nick Fane & Justin.

1) **Existing financial commitments to School**

21/10/2019: Not discussed today.

Cheque book to be put in Marisa's name. Mel can also stay on it and then add the new Head when the time comes.

2) **PTA Autumn Term Events**

a. Fireworks Evening

21/10/2019:

Food in the long store and what needs to be added. Vicki and Simon to check.

Gas bottles need refilling. Justin to go to B&Q and refill.

On the day anyone who can help set up to come from 2pm.

If tickets are wanted directly from the school last few days and Mrs Philbrook to send a reminder.

b. PTA Survey

21/10/2019: Limited feedback so far. Parent council reps to send out reminder in year groups WhatsApp's.

c. Tree planting day

21/10/2019: Friday 29th November. Reminder to be sent out again closer to date.

Wildlife trust and MEP coming. To be included in the reminder.

PTA and volunteers needed to come in and serve refreshments.

3) **Potential Projects for Christmas Term**

a. Mug/Christmas Cards/Calendars

21/10/2019: Company found but for action next year. Other alternatives for this year to be shared and investigated.

Sinead to contact company about the Easter Cards.

Charlie to look at calendars for Christmas.

b. PARC/Rottingdean Christmas events on the weekend of December 7th/8th.

21/10/2019:

Artpod – 3 performances a day for up to 40 children – free by the city council but you will need a ticket.

Artisan Market – from Saturday 2pm – 6pm, Sunday 12 – 4pm.

Friday, Saturday & Sunday - Christmas tree festival

The Grange - Christmas Festival – anyone who could not fit on both days and would like to have a pop up shop.

Sinead and Emma to send out comms to pop up shop contacts.

Also send out some comms on the FB groups and look at Zonezine to advertise.

c. Christmas School Fayre

12 - 3

Pop up shops to be contacted now. Sinead and Emma to contact.

Prizes for the raffle. (Budgens, Grand, Drusilla's, list from Mel and Emma)

Jade is looking at the main prize for the raffle,

Reptiles/Owls. (Owls out and about to be contacted). Kate to contact.

Raffle tickets/License to be looked at.

License for selling alcohol. Mel/Marisa will look at this.

Letters from Father Christmas to be considered.

Grotto – action for the north pole. Marisa to contact around availability.

d. Bag4school

21/10/2019: Sinead to contact for date in the new year.

e. Disco

21/10/2019: Emma will speak to disco team to see which day the week of the 16th they are free. Wednesday 17th is the best.

KS1 Donation of £2.50. During School hours.

KS2 £3.00 after school. 3.30 to 5pm.

Offer for multiple siblings and to ensure that the school is constantly trying to consider poverty proofing.

Marisa to ask Teresa if the kitchen can be used.

Not to send any comms on this until the end of November.

4) **AOB**

21/10/2019:

THURSDAY SOS Banner day - Straight after school.

Next meeting is Monday 18th November at 6pm.

Mrs Philbrook requested the PTA provide refreshments at the KS1 and 2 Advent Nativities and Reflections.