



PARENT COUNCIL MINUTES OF MEETING TUESDAY 22 JUNE 2021

Welcome and minutes of the last meeting

Apologies were received from Laura Carpenter

Hayley Thistlethwaite chaired and minuted the meeting, Paul Barber represented the staff and Mel Fane represented the governors.

Present

Paul Barber PB (Headteacher), Mel Fane (Chair of Governors), Hayley Thistlethwaite (Co Chair, secretary and parent), Brian Rossi-Anderson BRA (Governor and parent), Nikki Lawes (parent) and Sophia Fadil (parent)

Actions / review of previous minutes

HT worked through the list of actions from the previous minutes.

School Swimming lessons

This is still on hold and will be reviewed in the Autumn term.

Lunch Menu

Now that the Eco and Student Councils are back up and running, the school can involve them to discuss whether the food offered at lunch meets the requirements and tastes of the children.

It was agreed that due to the space in the kitchen and the fact that the lunch menu providers are to stay the same for the moment, we would not ask the children on their preferences for lunch ideas, to avoid disappointment if it could not be achieved.

Year 6 Assessments / Ready for Year 7

Year 2 SATS

All school years (including Year 6) are being continually assessed, but for Year 6 especially all children are being assessed based on standardised criteria set by B&H Council (to keep consistent). This information will be submitted to their new schools before the beginning of the new term.

Newsletter

Now that the children are back in school it was discussed that post Easter would be a good time to resume the newsletter. By that point, there will be more 'news' items to communicate. It was also discussed that it will be distributed every two weeks for the moment.

Action

PB to ask parents their views on resuming the newsletter, and whether it is still needed, based on all the content they receive via Ping, Emails, Twitter and on the school website

Forest School

Year 2 are now attending Forest School, but staff are still being trained up to help with this activity and so all other year groups will commence asap.

School Pick up times

The school are hoping to move back to normal school opening and closing times from September (pending government guidelines).

Governors

After reviewing the results of the parent survey, it was discovered that many parents and carers did not really understand what the Governors did at the school. It was agreed in the meeting that as a starting point a document should be drawn up outlining what Governors' responsibilities are and how that connects to the school.

It was also agreed that we need to communicate about the Governors School Development Fund, what this is needed for and how families can contribute.

Further to this and to avoid confusion, it was also agreed that we need to clearly communicate what the PTA are responsible for and how it differs from the School Development Fund.

Many ideas were discussed on how we can get families engaged and contributing including engaging with the children, a regular stand in the school grounds communicating the School Development Fund and posters on the fence on the school grounds explaining about the PTA and the School Development Fund.

Action

MF – To continue creating a document outlining what the Governors are responsible for
MF – To send the existing letter to parents about the School Development Fund / to look at ways the forms can be filled in online using something like Google Docs

MF – To continue to look at offering 'PAY' buttons on the website for parents and carers to easily contribute money to the school

PB – To create a YouTube Video showing parents / carers round the school showcasing the latest work to receive LA funding (which will be happening in September at the start of the new term)

New Business

New Lollipop Person

An advert has been posted regarding the position, but no applications so far. The school will continue to chase for a replacement.

Parents Evening / Parents Evening Phone call

All pupils have been regularly assessed since March and the school reports, which are due to go out for each child at the beginning of July, will mark how the children compare from their first assessments in March to the most recent ones up to July.

Any parents who have concerns for their children will have the opportunity to make an appointment to see their teacher from 15th to 22nd July inclusive.

Year 2 Teacher

To confirm that by September the Year 2 teacher changes/adjustments will be finalised, but in the meantime, they will continue to have the same supply teacher until the end of this school year.

Year 6 Leavers Assembly / Leavers Mass

Due to the continued Covid restrictions until the 19th July, the leavers assembly will be recorded and then posted onto the school website for parents to watch.

The leavers mass will be live streamed from the church where parents can login and watch.

Action

PB – To confirm with Father Benny on the date for the leavers mass

Year 3 Holy Communion

All pupils taking their Holy Communion for Year 3 have now received their packs and are waiting on instructions for next steps.

Action

PB – To confirm with the church whether parents should run through the packs themselves with their children or wait for zoom lessons

Sports Day

Due to Covid restrictions, there will be no Sports Day this year, so instead of this, pupils will take part in 'Sports Day' Activities within their bubbles at the school.

After School Sports Clubs

If all Covid restrictions are lifted on the 19th July, after school sports clubs will re-open from September – but this will be confirmed by Paul Barber before the beginning of the new school term.

Homework

During the inset day in September, all the teachers will discuss what the expectations are in terms of homework for all pupils and then this will be communicated to the school.

Year 4 and 5 swimming lessons

Due to the pandemic, the existing Year 4 and 5 pupils have missed out on school swimming. The school will discuss this situation with the head of PE at the school to work out how we can support these children with swimming lesson before the end of Year 6 for each class.

Action

PB / Teachers – to discuss with head of PE about a strategy for Year 4 and 5 pupils

Year 5 Residential

There will be no residential for Year 5 this year, but from next year the school will have one for both Years 5 and 6. There will also be a discussion about the length of the trips and whether 5 days for Year 6 will be reduced to 3 days instead.

Action

PB – To agree on length of days for each residential

Meeting Closed. Thank you to those that attended

Date of next meeting: Day / Date TBC

If you would like to get in touch email parentcouncil@lourdes.brighton-hove@sch.uk or Facebook <https://m.facebook.com/groups/1849579305353769>