



OUR LADY OF LOURDES
CATHOLIC PRIMARY SCHOOL

THE GREEN
ROTTINGDEAN
BRIGHTON BN2 7HA

www.ourladyoflourdesprimaryschool.co.uk



September 23rd 2022

Re: Start of the day arrangements – ensuring safety for all.

Dear Parents and Carers,

I hope that your week has gone well and that you're looking forward to the weekend. As the weather has turned a little more unsettled and we're well and truly into autumn, I thought I'd write just to clarify some arrangements over dropping off children in the morning.

Use of the Mews

Access to the school via the Mews (the road that runs into the carpark) is a private road and not public access. Huge thanks for not using this road to gain access to the school, or leave the site.

Queuing

I'll do my very best to alleviate the queues in the morning by opening the gate at the top of the footpath at 8.40am – often it's opened slightly before that. As staff are still arriving at school up to 8.40am, it's dangerous for children and their adults to be in the car park; so many thanks for not entering this space.

Narrow Footpaths

We know that the footpaths that run from the seafront to the school are extremely narrow in some places. However, the path that runs past the convent in the direction of Woodingdean is wider and perhaps more appropriate when it gets really busy. So please do use both sides of the entrance – I'll open the gates as soon as I can in the morning, to allow access, once staff have arrived and the car park is safe.

Opening the school earlier in wet weather

It's not uncommon for us to do this, so be aware that we will ensure the children come in as quickly as they can. I do need to make sure there are enough staff in classrooms to allow this to happen, so if we don't open the gates early when it's wet; this will be why.

Parking outside the site

Please refrain from parking outside the site when dropping off or picking up, unless you have an agreement with us to do this.

Thank you for everything you do to ensure a smooth start to the day in what can be a challenging site for access.

Best wishes,

Headteacher

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