

# OLOL Parent Carer Council

## Minutes

### 25<sup>th</sup> March 2024

**Chair:** Naomi Kane

**Leadership Team:** Anita Philbrook (Interim Headteacher)

**Secretary:** Clare Painter

**Reps,** Gemma Sharpe (Yr 2) Naomi Kane (Yr 3), Clare Painter (Yr 5), Natasha Mercer (Yr 6).

	Item	Notes / Action
1.	Welcome and apologies	Welcome Mel Fane Governor Apologies for absence Joelle Bergin Reception Courtney Saunders-Jones Yr 1 Sophia Fadil Yr 4
2.	Introduction	Minutes from last meeting agreed. Updates from action points: 3.1 Actioned and in place. 4.2 Playground buddies and Kindness Programme. Kindness programme has been slightly delayed due to recruitment of year 5 teacher and cover, this will be launched after Easter. 6.3 Yr 2 school trip to Observatory organised. 6.4 Longer slots for parents evening and list displayed for times- this is in place for next parent evening. 10.2 Dog policy, this has been communicated to all an individual follow up calls have taken place.
3.	<b>Reception</b>	No points.
4.	<b>Year 1</b>	4.1 Requested clarification on where the drop off point is for parents escorting their children to the school gate or main entrance. Mrs Philbrook will send out a PING to communicate this. 4.2 Opening doors earlier on bad weather days – can this be re-instated? Mrs Philbrook explained this can be re-instated as long as there is adequate staffing on those days. 4.3 Competition entries and judging, requested it is taking into consideration the input of the children and not the adults. Mrs Philbrook explained that the criteria is always to look at the child’s individual input.
5.	<b>Year 2</b>	5.1 Review of dangerous parking, as a parent and dog nearly hit by a vehicle mounting the pavement. Mrs Philbrook explained this is ongoing – currently lines are going to be re-painted, Mr Strange had been patrolling and x2 visits by parking wardens had taken place. 5.2 Notification of bumps and injuries that have taken place during the day. Mrs Philbrook explained process is for the office to call home and the class teacher to speak to

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		the parent at pick up where possible, will re-mention this to the office team and class teachers.
6.	<b>Year 3</b>	<p>6.1 Possibility of additional afterschool sports activities such as gymnastics, basketball or badminton. Mrs Philbrook explained there is an agreement in place with Longhill to provide sports hall and activities.</p> <p>6.2 Behavior Policy with specific sanctions in place. Mrs Philbrook explained this is being reviewed as currently 30 different rules which is too many. The policy of Ready Respectful, Safe will be re-launched to the children. Focus on positives.</p> <p>6.3 Behavior Agreement to include no shouting at children- Mrs Philbrook explained shouting is only used when it is a safety issue to avoid a potential issue.</p> <p>6.4 Increase in ICT safety lessons regarding text messaging for KS2- Mrs Philbrook explained this is currently being addressed and additional e safety measures were being put in place.</p> <p>6.5 Easter prizes request smaller and more prizes. This is a matter for the PTFA to decide on as they organize.</p> <p>6.6 Clarification on sickness policy on when a child cannot attend- Mrs Philbrook explained it depended on the issue however a sickness bug is a 48-hour rule before a child can return.</p>
7.	<b>Year 4</b>	No points
8.	<b>Year 5</b>	8.1 Update on recruitment of class teacher-Mrs Philbrook explained interviews are taking place this week with a view to appoint someone to start next term.
9.	<b>Year 6</b>	<p>9.1 Taster day/meet the teacher etc. dates for Cardinal Newman- these are <del>not sent</del> through from Cardinal Newman will communicate out once received.</p> <p>9.2 Date for France payment. Mrs Cordell is coordinating this, Natascha will check with her.</p> <p>9.3 Breaktime football update. Mrs Philbrook explained that unfortunately a child was injured and the local authority had advised a change to the system was needed. The class teacher is now supervising and girls' football is on a set day.</p> <p>9.4 Ofsted update – explained this can take up to 30 days and will announce as soon as possible however are happy with the outcome.</p>
10.	<b>A.O.B</b>	<p>10.1 Update on Recruitment-Mel Fane School Governor explained the role was now online and interviews are on track.</p> <p>10.2 Mrs Philbrook would like to thank everyone involved in the Lent walk and Spring Fair which has raised over £600.00.</p>

	Item	Notes / Action
11.	<b>DATE OF NEXT MEETING</b>	<b>Monday 20<sup>th</sup> May 2024 9am</b>

**Consolidated actions**

Agenda item	Detail	Responsibility
4.1	Send PING to clarify drop off point for children in the morning	Mrs Philbrook
5.2	Re-mention to office and class teachers process to notify parents of injuries at school	Mrs Philbrook
9.2	Confirm payment date for France trip	Yr 6 Rep Natacha