

OLOL Parent Carer Council

Minutes

27th November 2023

Chair: Naomi Kane

Leadership Team: Paul Barber (Headteacher)

Secretary: Clare Painter

Reps: Reception Vacant, Courtney Saunders-Jones (Yr 1), Naomi Kane (Yr 3), Clare Painter (Yr 5), Natasha Mercer (Yr 6).

	Item	Notes / Action
1.	Welcome and apologies	Gemma Sharpe Yr 2 Sophia Fadil Yr 4
2.	Introduction	Minutes from last meeting agreed. Updates from action points: 4.2 Action plan for Gender and Racism Awareness: is now part of School Development plan, training has been delivered, link governor is in place and Ms Spence is the school lead. 6.1 Meetings outside of school hours: this has been looked at and incorporated for future ones 6.2 Spellings: this is now in place 8.1 Review of afterschool activities: this is underway, and on the agenda
3.	Reception	Currently no representative in place, organize ping to look to recruit, potentially share role as person who is keen to join cannot make Monday meetings. ACTION Member of the council to email the school office to organize a ping out.
4.	Year 1	1. Possibility of increased number of mufti days: 3 currently in place, feel the balance is right and no plans at present to increase. Facility to pay online will be implemented 2. Request for information to be sent home with regards to accident/injury reporting: Procedure now in place to send a letter home with the details of the injury and first aid administered etc.
5.	Year 2	1. Road Safety could there be lights to say children crossing or a lollipop lady/man in place? ACTION: Mr Barber to re-contact the council to see what options are available. 2. Practicing spellings-in previous year's children have had a list of ten words to learn: ACTION: Mr Barber will speak with class teacher and look to re-start. 3. PTFA fund to raise collection for old shirts to be used as overalls to protect uniforms: ACTION: This can be implemented Mr Barber to action. 4. Possibility of school running their own after school club: This would not be viable due to a number of reasons including staffing.

	Item	Notes / Action
6.	Year 3	<p>1.Playground supervision and staff cover: Currently 7MDSA in place which fulfills the criteria and needs. There is a system in place to follow up all incidents. If anyone has any concerns or specific situations, please email Mr Barber directly.</p> <p>2.Update on Forest School: School in the wood update will be sent out by the end of term or the start of the new term. This has been delayed and effected by bad weather.</p> <p>3.Pencil cases request to bring in own: Resources are in place, Mr Barber will discuss with the class teacher to see if beneficial. ACTION.</p> <p>4.Update on school trip: This is in hand and details will be sent out.</p>
7.	Year 4	<p>1.Clarity on attendance letters/ acceptable percentage: Target is 97%, Mr Barber explained how there had been an issue on the data the reports produced, this has now been rectified.</p> <p>2.Clarification on bringing in snacks for break time: Confirmed this is fine.</p>
8.	Year 5	No points.
9.	Year 6	<p>1.Kitchen running out of lunches and portion sizes: Mr Barber confirmed there had been an isolated incident where the menu changed over, this was a one off, the portion size is the same for all year groups.</p> <p>2.Pre-tech for math's, has this stopped and is there any additional support or resources that can be offered? Mr Barber explained that due to staff constraints the pre teach was not possible however the materials are online to be shared via White Rose.</p>
10.	A.O.B	Thank-you from Mr Barber to all who contribute to these meetings, explained the importance of open communication and working together, expressed his hope for them to continue in same way.
11.	DATE OF NEXT MEETING	Monday 5th February 2024 9.00am

Consolidated actions

Agenda item	Detail	Responsibility
3.1	Organise Ping out to recruit Reception Rep.,	Member of council
5.1	Follow up with local council on options for road safety	Mr Barber
5.2	Discuss with class teacher re-starting ten spellings practice	Mr Barber
5.3	Discuss with PTFA funding shirts for art and craft activities	Mr Barber
6.3	Discuss with class teacher need for individual pencil cases	Mr Barber