



Our Lady of Lourdes Catholic Primary School

# Allergy Safety Policy

Approved: September 2026  
Next Review September 2027



## 1. Introduction

This policy sets out the procedures and responsibilities for managing allergies at Our Lady of Lourdes Catholic Primary School. It reflects the statutory requirements of **Benedict's Law (2026)** and supports our safeguarding duties under *Keeping Children Safe in Education (2026)*. The school is committed to ensuring that pupils with allergies are safe, included, and able to participate fully in school life.

## 2. Aims

The aims of this policy are to:

- Provide clear procedures for preventing and responding to allergic reactions.
- Ensure staff receive appropriate training in allergy awareness and emergency response.
- Maintain accurate records of pupils with allergies.
- Ensure the safe storage and use of adrenaline auto-injectors (AAIs).
- Promote consistent practice across the school.

## 3. Statutory Framework

This policy is informed by:

- Benedict's Law (2026)
- DfE *Allergy Safety Policy Template*
- *Supporting Pupils with Medical Conditions* (DfE)
- *Keeping Children Safe in Education* (2026)
- Local authority allergy guidance
- OLOL Safeguarding and Health & Safety policies

## 4. Roles and Responsibilities

### Headteacher

- Ensures compliance with statutory requirements.
- Oversees training, risk assessments, and emergency procedures.
- Ensures AAIs are stocked and monitored.

## **Allergy Lead**

- Maintains the Allergy Register.
- Coordinates Individual Healthcare Plans (IHPs).
- Liaises with parents/carers, catering staff, and external agencies.
- Ensures staff are informed of pupils' needs.

## **Staff**

- Complete annual allergy and AAI training.
- Follow food-handling and classroom safety procedures.
- Respond immediately to signs of an allergic reaction.
- Know the location of AAIs and how to administer them.

## **Parents/Carers**

- Provide up-to-date medical information.
- Supply prescribed AAIs and ensure they are in date.
- Work with the school to review IHPs.

## **5. Allergy Register**

The school maintains a confidential Allergy Register containing key information about pupils with allergies. The register is updated termly and shared with relevant staff.

## **6. Individual Healthcare Plans (IHPs)**

All pupils with diagnosed allergies will have an IHP outlining:

- Medical details
- Avoidance strategies
- Emergency procedures
- Consent for AAI administration

IHPs are reviewed annually or sooner if required.

## **7. Stock Adrenaline Auto-Injectors (AAIs)**

In line with Benedict's Law, the school will:

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- Hold spare AAIs in accessible locations.
- Check expiry dates monthly.
- Use stock AAIs when a pupil's own device is unavailable or ineffective.

## **8. Training**

All staff will receive:

- Annual allergy awareness training
- Emergency AAI administration training

Additional training will be provided for staff working closely with high-risk pupils.

## **9. Food Safety and Catering**

The school will:

- Work with catering providers to ensure allergen-safe menus.
- Display allergen information clearly.
- Prevent cross-contamination in food preparation areas.
- Avoid known allergens in curriculum activities.

## **10. Classroom and Curriculum Safety**

Staff must:

- Check ingredients for food-related activities.
- Avoid high-risk materials.
- Maintain safe storage of snacks and lunches.
- Ensure supply teachers are aware of relevant allergies.

## **11. Emergency Response**

If a pupil shows signs of an allergic reaction:

1. Administer the AAI immediately.
2. Call **999** and state "anaphylaxis".
3. Lay the pupil flat or sit up if breathing is difficult.
4. Administer a second AAI after 5 minutes if symptoms persist.
5. Inform parents/carers.

A debrief will take place after any incident.

## **12. Communication**

The school will ensure that allergy information is shared with staff, supply teachers, volunteers, and relevant external providers. Policy updates will be communicated to families annually.

## **13. Monitoring and Review**

This policy will be reviewed annually or following any allergy-related incident. The Headteacher and Allergy Lead are responsible for ensuring compliance.

### **Approval**

Approved by the Governing Body: **[Insert Date]**

Next Review: **September 2027**

DRAFT